

Guide to recognition of foreign professional qualifications

Access to regulated professions
in Denmark

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International
Education**

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1. Introduction

This Guide is aimed at anyone who wants to gain access to the pursuit of a *regulated profession* in Denmark based on foreign *professional qualifications*, i.e. qualifications obtained through education or work in another country. Annex 1 contains a guiding list of the regulated professions in Denmark.

A regulated profession is a profession where you have to meet certain requirements with regard to your professional qualifications in order to be entitled to pursue that profession in Denmark. Access to each regulated profession is administered by a public authority called the *competent authority*. The competent authority assesses your professional qualifications on the basis of which it decides whether you will be permitted to pursue the profession in Denmark. If the competent authority recognises your professional qualifications, it will issue a special permit to pursue the profession concerned. The permit is usually called an *authorisation*.

There are also other regulated professions that are not discussed in this Guide. They include certain professions in the field of land and air transport and certain maritime professions. If you are in doubt whether your profession is regulated, you can ask the competent authority or IU about it.

Various rules are in force with respect to the right to pursue a regulated profession in Denmark. The general rules depend on your nationality as well as the country in which you obtained your qualifications. This Guide is divided into four main sections:

- Chapter 2 explains the application procedure that normally applies to EU/EEA nationals.
- Chapter 3 explains the application procedure for nationals from outside the EU/EEA (third country nationals).
- Chapter 4 contains a more detailed description of the EU rules on the recognition of professional qualifications.
- Chapter 5 deals with the Nordic agreements applying to nationals of the Nordic countries.

Contacting Danish Agency for International Education

If you have any questions about access to the pursuit of regulated professions, e.g. about documentation requirements, please contact

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2. If you are an EU/EEA national

If you are an EU/EEA national or a national of Switzerland¹, certain EU rules concerning the recognition of your professional qualifications apply if you meet two requirements:

1. You are fully qualified for the pursuit of your profession in another EU/EEA country, e.g. if you are fully qualified to work as a doctor in Spain.
2. You want to practise the same profession in an EU/EEA country other than the one in which you obtained your qualifications, e.g. if you are a Spanish doctor and want to work as a doctor in Denmark.

If you meet the two above conditions, you are comprised by EU rules, viz. EU Directive 2005/36/EC of 7 September 2005 on the recognition of professional qualifications (the Professional Recognition Directive). You are entitled to get the decision on your application for professional recognition according to the standards described in the EU Code of Conduct². The recognition of your professional qualifications is subject to different rules depending on whether you want to work permanently in Denmark (this is also referred to as *establishment*) or whether you want to work on a temporary or occasional basis (this is also referred to as *provision of services*).

If you do not meet both conditions, your qualifications will be recognised solely according to the Danish rules on access to the pursuit of regulated professions in Denmark. Reference is made to Chapter 3 in this Guide, which describes the rules applying to nationals of non-EU/EEA countries.

¹ For the time being, the professional qualifications of Swiss nationals are recognised with reference to the rules of EU Directives 89/48/EEC, 92/51/EEC and 99/42/EC.

² See European Commission website:
http://ec.europa.eu/internal_market/qualifications/future_en.htm#docs .

2.1. Establishment according to EU rules

First you should find out whether your profession is regulated in Denmark. See the guiding list of regulated professions in Annex 1. If your profession is not listed in Annex 1, you can pursue your profession immediately, unless your profession is otherwise regulated, as you do not need an authorisation to pursue the profession.

If your profession appears from Annex 1, you need an authorisation to establish yourself in Denmark according to the rules described in this Guide. You should send your application and relevant documents to the relevant competent authority. The competent authority will notify you when it receives the application.

How to apply for authorisation under the EU rules

Letter of application and application form

Some competent authorities request that you fill in an application form. You can find information about application forms on the website of Danish Agency for International Education or on the website of the competent authority.

If there is no application form for your profession, you should write a short letter or notify the competent authority in some other way that you are applying for authorisation to pursue your profession in Denmark. You should inform about:

- the profession you wish to pursue in Denmark;
- your contact information, i.e. your full address, telephone number and e-mail address, if you have one.

Documents to be enclosed

It is up to you to document that you have the necessary professional qualifications to pursue a regulated profession.

As the documentation requirements may differ from profession to profession, you should visit <http://en.iu.dk/recognition/regulated-professions> and read about the documentation requirements with regard to your particular regulated profession. The competent authority responsible for the consideration of your application decides whether the documentation received is sufficient to consider your application. However, it can only request that you send the documents listed in the EU rules applying to your profession.

As a general rule, you should enclose the following documents:

- A letter of application or an application form.
- Proof of your nationality in the original language (e.g. a copy of the relevant pages in your passport).
- Evidence of formal qualifications (diploma, certificate, attestation of competence, certificate of apprenticeship or the like).
- A list of subjects regarding your education.
- Documentation of any relevant professional experience.
- An authorisation certificate from the country in which you are fully qualified to pursue your profession (if such a certificate is issued in that country).
- Proof that you have pursued your profession for at least two years during the previous 10 years in your home country if your profession is not regulated in that country. However, this does not apply if you have a certificate of the regulated education or training from the UK, Germany, the Netherlands or Austria mentioned in Annex 3 to this Guide.

During the consideration of your application you may be asked to submit further documentation with regard to your education, e.g. more detailed description of the content of individual subjects necessary to clarify any significant differences in relation to a corresponding Danish education.

When relevant for the pursuit of the profession you may also be asked to present proof that you are of good character and repute, that you have a clean criminal record and have not been declared bankrupt, etc. In such case the competent authority will contact you about this.

Within certain professions – typically the medical and maritime professions – special documents are issued that you may be asked to present to the competent authority. It may be a certificate issued by an authority in your home country stating that you have the right to pursue the activity concerned (e.g. "good standing"). If you work in a seafaring profession you may be requested to present a maritime trading certificate, documentation of seagoing service, a health certificate, etc. If you present a certificate of good standing, you are not obliged to submit your authorisation certificate or other evidence that you are fully qualified for the pursuit of your profession.

Formal documentation requirements

As a general rule, the following formal documentation requirements apply:

- The documentation must be available in the original language and in Danish or English translation. If your documents are issued in– or translated into – Swedish or Norwegian, such documents do not need to be translated. Certain authorities also accept documents in German or French. Please contact Danish Agency for International Education or the competent authority if this is relevant for you.
- As a general rule, only the most relevant documents have to be translated by an authorised translator³. The documents can be translated by an authorised translator in Denmark, in your home member state or in another EU member state, by the embassy of your home member state or by another competent public authority in your home member state. If you have the documentation translated by other than an authorised translator, the translations should be certified by the embassy or consulate of your home country or by another competent public authority in your home member state.
- Identification documents such as your passport and ID documents do not have to be translated.
- If you are a doctor, dental practitioner, nurse, midwife, pharmacist or veterinary surgeon, you are not obliged to present an official translation of your documents. However, the competent authority reserves the right to check the reliability of the documents by contacting the authority that issued the documents concerned.
- You should send two copies of all documentation.

The Danish competent authorities may not require a translation of documents that are not essential for the consideration of your application. Nor may they require you to present an official translation of very extensive documents, e.g. a curriculum, if it can be documented that the translation costs are so high that they may cause you to refrain from applying for an authorisation. But the competent authority may require the translation of essential parts of the curriculum, e.g. a summary of the curriculum or a description of individual subjects.

Authenticity of documents

³ A list of official translators in Denmark is available at www.publi-com.dk

The competent authority may ask you to present original documents in cases of doubt or as part of a general document check. If the competent authority is unable to verify the authenticity of the documents presented, it may refuse to further consider your application until this has been verified. The Danish competent authorities have a right and an obligation to exchange information on e.g. authenticity with the competent authorities of other EU/EEA countries when your application is considered under the EU rules.

If the Danish public authorities have a reasoned suspicion that a document is forged, they will report it to the police.

Does it cost anything?

You do not have to pay charges when applying for recognition of your professional qualifications. However, certain competent authorities do levy a charge to issue an authorisation. In such case the competent authority will inform you about the charge and the terms of payment.

In addition, it is up to you to pay any costs related to the consideration of your application and the issuing of the authorisation.

Who considers your application?

The competent authority responsible for access to the pursuit of your profession considers your application and decides whether you will be permitted to pursue your profession in Denmark.

How long does it take?

You are entitled to a reasoned decision from the competent authority not later than three months after the date on which the authority received all the necessary documents. In rare and particularly difficult cases the time limit may be extended by one month at the most.

However, the competent authority shall endeavour to decide your case as quickly as possible after submission of your application and the required documentation.

The decision

The decision is issued in Danish. Certain competent authorities also issue the decision in English.

The competent authority's decision regarding your application may be positive, conditional or negative.

- **Positive decision:** You will gain full access to pursuing your profession. The competent authority typically issues a Danish authorisation which gives you the full right to pursue your profession in Denmark. You can pursue your profession on the same terms applying to Danish nationals. The decision contains information on the profession you have been permitted to pursue, and in certain cases, how long this right applies, including when you have to renew your authorisation certificate.
 - If you are a doctor, dental practitioner, nurse, midwife, pharmacist or veterinary surgeon, and if your profession is listed in Annex 5 or 6 to EU Directive 2005/36/EC, you will automatically be awarded a Danish authorisation.
 - If your profession is listed in Annex 2 to this Guide, you will automatically be awarded a Danish authorisation if you meet the requirements for relevant professional experience set out in EU Directive 2005/36/EC.
- **Conditional decision:** You can gain full access to pursuing your profession when you have proved by means of an aptitude test or an adaptation period stipulated by the competent authority that you are fully qualified for the pursuit of your profession in Denmark. You will be given a choice between an aptitude test and an adaptation period. Exempt from this right are only persons applying for qualification as lawyer and certain auditors. The decision must be reasoned and specify the procedure to be followed for lodging an appeal.
- **Negative decision:** The relevant competent authority will typically refuse your application if you have applied for access to pursuing a regulated profession that you are not qualified to pursue. For example, if you are a trained engineer, but have applied for access to pursuing the profession of lawyer; or if you are an electrician, but have applied for access to pursuing the profession of electrical contractor. Your application may also be refused if it turns out that you do not meet the necessary formal requirements associated with the pursuit of professions in Denmark, e.g. if you have applied for authorisation as a real estate agent, but it turns out that you have been declared bankrupt, or that you are prohibited from the pursuit of your profession in your home member state. The decision must be reasoned and specify the procedure to be followed for lodging an appeal.

Appeals

If you receive a conditional decision or a refusal, you have the right to be advised whether – and how – you can lodge an appeal with the competent authority or another administrative authority in Denmark.

You can also lodge an appeal if the authority has not made a reasoned decision within three months following receipt of your complete application.

Language requirements

The assessment of your professional qualifications does not include any language requirements, unless your profession is language-related, e.g. if you are an official translator of Danish and another foreign language, or if you want to be a language teacher in a public school. In such cases the competent authority may require you to have certain language qualifications.

In certain cases you may be required to be fluent in Danish when applying for a job. This is the case e.g. in the health service, where health professionals are required to be able to communicate properly with patients, relatives and staff. Another example is if you want to work as a maritime pilot, where it is a condition that you are able to communicate with a foreign crew in English.

In such case you may present one of the following types of evidence of your knowledge of Danish:

- A copy of evidence of professional qualifications obtained in Danish.
- A copy of evidence of language qualifications obtained in Danish (e.g. evidence of formal qualifications, a certificate issued by chamber of commerce, a recognised language school, institute, cultural organisation or the like).
- Evidence that you have already obtained a certain amount of professional experience in Denmark.

If you are unable to present any of the above types of evidence, you may be asked to take part in and be interviewed or attend an oral and/or written language test. The competent authority or Danish Agency for International education will be able to inform you where you may take such a test. The competent authorities do not arrange language courses or systematic language tests. If you need to learn the language, you must contact the place of education yourself and pay the costs associated with the language lessons. In cases of doubt the competent authorities may ask the competent authority

of your home country to confirm the correctness of the documentation presented of your language qualifications.

Membership of professional organisations

You are not required by law to be a member of a professional organisation. In Denmark, as in other countries, it is the task of the professional organisations to protect the interests of their members with regard to employment, remuneration, pension, health and safety at work, etc.

What do you obtain with an authorisation?

With an authorisation you gain the right to pursue your profession in Denmark. However, it is your own responsibility to find relevant employment within the profession.

2.2. Free provision of services under the EU rules

If your profession is not listed in Annex 1 to this Guide, you can pursue your profession immediately, unless your profession is otherwise regulated, as the profession is not regulated in Denmark.

If the profession is regulated in Denmark, you must meet the following three requirements to be able to take advantage of the EU rules on the free provision of services:

- You are fully qualified for the pursuit of your profession in another EU/EEA country.
- You are legally established in another EU/EEA country with a view to pursuing the same profession there.
- You are going to work in Denmark on a temporary or occasional basis while being permanently established in another EU/EEA country.

If you do not meet these three criteria, the EU rules on the free provision of services do not apply to you. Instead, you can apply for a Danish authorisation to pursue your profession – see the previous section on establishment under the EU rules.

If you meet the three above criteria, the EU rules on the free provision of services apply to you, and you are regarded as a "service provider". This means that as a general rule you can pursue your profession immediately on a temporary or occasional basis in Denmark. You will then perform the work based on the evidence of qualification from your country of establishment.

However, some competent authorities in Denmark require that you report to the authority concerned before you first time provide services in Denmark. In particularly urgent cases you can report to the authority after completing the work.

Declaration to be made in advance

In Annex 1 you can see whether your profession is subject to a duty to make a declaration. You must renew your declaration in advance once a year if you intend to pursue your profession as a service provider in Denmark.

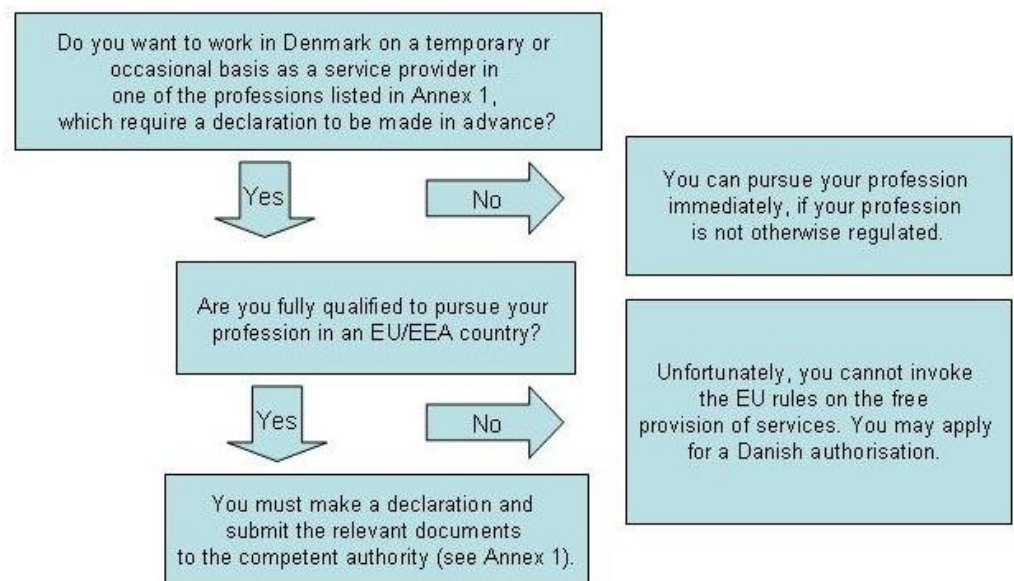


Figure 2: Service providers

You can provide services when you have submitted your declaration. The competent authority will not assess your professional qualifications. It may, however, verify the correctness of information concerning your legal establishment or your education and authorisation with the competent authority in your member state of establishment.

Documentation requirements in connection with a declaration to be made in advance

If, in addition to a declaration to be made in advance, the competent authority requires certain relevant documents, you may be asked to provide the following information:

- Information about your nationality.

- Information about your legal establishment in member state of your establishment and information to the effect that you are not prohibited from the pursuit of your profession in the member state of establishment, even temporarily.
- Information about your professional qualifications. If the profession is not regulated in your member state of establishment, you must prove that you have pursued the profession in that member state for at least two years during the previous 10 years.
- Information concerning any insurance cover or other means of personal or collective protection with regard to professional liability where this has significance for the pursuit of the profession.

If the competent authority in Denmark keeps a register of persons who pursue the profession, you will be included in that register.

When you pursue your profession in Denmark, the Danish professional and disciplinary rules also apply to you. The competent authority has the right to check whether you respect the Danish professional rules. If you break these rules, the consequences will be the same as for Danish nationals pursuing the same profession.

Prior check

If your profession has public health or safety implications, the Danish competent authority may check your professional qualifications prior to your first provision of services. In Annex 1 you can see whether this applies to your profession. The purpose of the prior check is to allow you to show that you have the necessary professional qualifications.

If the check shows that there are substantial differences between your qualifications and the Danish requirements with regard to the pursuit of your profession, the competent authority may require you to take an aptitude test before commencing work. You are responsible to pay any expenses related to the taking of the aptitude test.

In some cases you will be required to complete an adaptation period instead. If you can find a place where you get practical work experience and get paid during the adaptation period, you are entitled to enter into such an agreement. However, you should be aware that the competent authority is not obliged to arrange this. If it is possible to enter into a traineeship agreement in your profession, you are covered by this right.

An aptitude test or adaptation period should take place within a month after the competent authority has decided that you must take a test or complete an adaptation period. Otherwise, you can legally provide services at the end of that month.

In any case, the prior check and the aptitude test or adaptation period must be completed not later than three months after you have submitted your declaration and the required documents.

In connection with the prior check you are entitled to the following information on request:

- The competent authority or Danish Agency for International Education can tell you how to prepare for the test or the period of adaptation, and they can refer you to any preparatory courses or relevant specialist literature, or provide you with any tests and examinations that have been successfully completed in the past.
- The competent authority will inform you of the knowledge you will be required to demonstrate when taking a test, and whether you are entitled to a re-examination if you fail. In addition, you will be informed of the duration of any adaptation period to be completed.
- The competent authority or the authority holding the examination (e.g. the school) will inform you about the date and place of the examination and the organisation of your test (how long it takes, whether it is oral and/or written, etc.).

You can contact the competent authority or Danish Agency for International Education if you experience any problems in connection with the holding of an aptitude test.

2.3. Practical matters when you want to pursue a regulated profession under the EU rules

- You have the right to apply for a Danish authorisation while living abroad.
- If you pursue your profession on an employed basis here in Denmark, you must have a Danish civil register number and a tax card for the disbursement of pay. Please contact the national registration office and the tax administration in your Danish municipality.

- If you pursue your profession in Denmark under the EU rules on the free provision of services, you have a right, but not an obligation, to be a member of a relevant Danish professional organisation.
- You can submit application for authorisation and all your documents in electronic form to the Point of Single Contact⁴, if your profession is listed in Annex 7 to this Guide.
- The Danish competent authority may require the competent authorities in your member state of establishment to provide information relevant to the legality of your establishment in that country and good conduct as well as the absence of any disciplinary or criminal sanctions of a professional nature. For this purpose the competent authorities in the EU cooperate closely on the exchange of information concerning disciplinary and criminal sanctions or other serious matters that may have consequences for the pursuit of professions in accordance with the Professional Recognition Directive.
- If you experience problems with the recognition of your professional qualifications or other problems in connection with the pursuit of your profession in Denmark or another EU/EEA country, you can get help from SOLVIT. SOLVIT is a problem-solving network in which EU/EEA countries work together to find quick and informal solutions to the cross-border problems of enterprises and citizens in the Internal Market. The Danish SOLVIT centre is the Danish Enterprise and Construction Authority, which you can contact if you experience any problems: www.ebst.dk/solvit.
- The Citizens Signpost Service is an advisory service offering free practical advice and guidance on specific problems that you may come across in the EU and the Internal Market. You can get help from multilingual legal experts who will answer your questions within a short period of time. The legal experts will inform you – by telephone or e-mail – of the current rules on the subject and of the authority most qualified to help you solve the problem. The Signpost Service advises you on how to invoke your rights and on your right to appeal. You will get the answer in the language you request. The Signpost Service is available here: http://ec.europa.eu/citizensrights/front_end/index_da.htm

⁴ Point of Single Contact: <http://www.virk.dk/English/businessindenmark>

- In addition, you are entitled to having your application considered according to the standards of the EU Code of Conduct. The Code is available on the European Commission's website:
http://ec.europa.eu/internal_market/qualifications/future_en.htm#docs.

Self-employed persons should also be aware of the following:

- If you want to work in a self-employed capacity, you should check the Danish tax and VAT rules. For more information, see below.
- If you want to register a company in Denmark, you can find relevant information on the Danish Commerce and Companies Agency website:
www.webreg-portal.dk
- If you need a company authorisation, you have to contact the competent authority responsible for access to the pursuit of your regulated profession. Please note that an enterprise authorisation is not the same as your personal authorisation.
- The EU Commission's website "Your Europe, your business opportunity", provides information for companies looking for business in other EU/EEA countries: http://ec.europa.eu/youreurope/business/index_da.htm.

Tax and VAT rules

If you move to Denmark to work on a temporary or permanent basis, you will be fully liable to pay tax in Denmark from the first day of work, regardless of whether you are working in an employed or self-employed capacity.

If you are posted temporarily in Denmark by a foreign company, you will not be liable to pay tax if your stay is of less than six months' duration.

If a company is permanently established in another country, but provides services in Denmark, it will generally not be liable to pay tax unless the company has a contract for more than 12 months. However, the company must be registered for VAT and pay VAT of its sales.

Guidelines on the Danish tax rules can be downloaded from the Danish Tax Administration website: www.skat.dk

For more information about the tax rules concerning temporary posting in Denmark, see the Danish Ministry of Employment's website on posting in Denmark: www.posting.dk.

3. If you are a non-EU/EEA national

If you are a non-EU/EEA national, your application will be considered according to Danish national rules.

You must submit your application for access to the pursuit of your profession and the relevant documents concerning your professional qualifications to the relevant competent authority. The competent authority will notify you and acknowledge receipt of your application. The competent authority will assess your foreign training qualifications, and in certain cases your professional qualifications, and decide whether your professional qualifications can be fully recognised with a view to awarding you a Danish authorisation.

3.1. How to apply

Letter of application and application form

Certain competent authorities request that you fill in an application form. You can find information about application forms on the website of Danish Agency for International Education or on the website of the competent authority.

If there is no application form for your profession, you must write a short letter stating that you apply for authorisation to pursue your profession in Denmark. The letter must state

- the profession you wish to pursue in Denmark;
- your contact information, i.e. your full address, telephone number and e-mail address, if you have one.

Some competent authorities require that you complete the application form found on the website of Danish Agency for International Education—
<http://en.iu.dk/recognition/regulated-professions/list-of-regulated-professions>.
You can also download the application form from the website of the competent authority concerned.

Documents to be enclosed

As the documentation requirements may differ from profession to profession, you should visit <http://en.iu.dk/recognition/regulated-professions/list-of-regulated-professions> and read about the documentation requirements with regard to your particular regulated profession. The competent authority decides whether the documentation received is sufficient to consider your application.

As a general rule, you must submit the following documents:

- A letter of application or an application form.
- Proof of your nationality in the original language (e.g. a copy of the relevant pages in your passport, a copy of your residence permit, if you are in Denmark or another country and you do not have another ID document). The information must be legible for the authorities.
- Evidence of formal qualifications (diploma, certificate, attestation of competence, certificate of apprenticeship or the like).
- A list of subjects regarding your education.
- An authorisation certificate from the country in which you are fully qualified to practise your profession (if such a certificate is issued in that country).
- Documentation of any relevant professional experience.

It is up to you to document that you have the necessary professional qualifications to pursue a particular profession. During the consideration of your application you may be asked to submit further documentation with regard to your education, e.g. an account of the content of individual subjects necessary to clarify any substantial differences in relation to corresponding Danish education.

When relevant for the pursuit of the profession, you may also be requested to present proof that you are of good character and repute that you have a clean criminal record and have not been declared bankrupt, etc.

Within certain professions – typically the medical and maritime professions – special documents are issued that you may be requested to present to the competent authority. It could be a certificate issued by an authority in your home country, stating that you have the right to pursue the activity concerned (“good standing”). If you work in a seafaring profession, you may be requested to present a maritime trading certificate, documentation of seagoing service, a health certificate, etc.

The competent authority responsible for the consideration of your application decides whether the documentation presented is sufficient for your application to be considered.

Formal documentation requirements

As a general rule, the following formal documentation requirements apply:

- The documentation must be available as certified copies and only in rare cases in original. The documentation must be certified by the embassy of

your home country or a public authority or professional organisation in Denmark or in your home country. However, copies of identification documents do not have to be certified.

- The documentation must be available in the original language and in Danish or English translation. If your documents are issued in – or translated into – Swedish or Norwegian, such documents do not need to be translated.
- The relevant documents (evidence of formal qualifications and the related list of subjects, authorisation certificate and evidence of relevant professional experience) must as a general rule be translated by an authorised translator⁵. The documents may be translated by an authorised translator in your home country, by the embassy of your home country or by another public competent authority in your home country. If the documents are translated in any other way, they must be certified by the embassy or consulate of your home country.
- Identification documents such as your passport and ID documents do not have to be translated, but the information must be legible for the Danish authorities.
- You must send two certified copies of all documentation.

Authenticity of documents

The competent authority may ask you to present original documents in cases of doubt or as part of a general document check. If the competent authority is unable to verify the authenticity of the documents presented, it may refuse to further consider your application until this has been verified. In such case the competent authority may ask for your consent to contact the authorities of your home country to verify the authenticity of the documents. The competent authority will not make this contact without your consent. If the Danish public authorities have a reasoned suspicion that a document is forged, they will report it to the Danish police.

Does it cost anything?

⁵ Annex 6 contains a link to a website listing official translators in Denmark.

You do not have to pay charges when applying for recognition of your professional qualifications. However, certain competent authorities do levy a charge to issue an authorisation. In such case the competent authority will inform you about the charge and the terms of payment.

In addition, it is up to you to pay any other costs in connection with the consideration of your application for authorisation.

Who considers your application?

The competent authority responsible for access to the pursuit of your profession considers your application and decides whether you will be permitted to pursue your profession in Denmark.

How long does it take?

Danish legislation does not stipulate any particular time limits for the consideration of applications for authorisation that are considered under Danish national rules. However, the competent authority will endeavour to make a decision with regard to your application as soon as it has received all the necessary documents. A few competent authorities have their own guidelines on time limits for the consideration of applications. For further information, please contact the competent authority considering your application.

The decision

The decision is issued in Danish. Certain competent authorities also issue the decision in English.

The decision is made on the basis of an assessment of your foreign educational qualifications and proof that you are fully qualified for the pursuit of your profession in your home country. The competent authority is not obliged to take your relevant professional experience into consideration, but some competent authorities do allow for any documented professional experience. The competent authority's decision regarding your application may be positive, conditional or negative.

- **Positive decision:** You gain full access to pursuing your profession. The competent authority typically issues a Danish authorisation which gives you the full right to pursue your profession in Denmark. You can pursue your profession on the same terms applying to Danish nationals. The decision contains information on the profession you have been permitted to pursue,

and, in certain cases, how long this right applies, including when you have to renew your authorisation certificate.

- **Conditional decision:** You can gain full access to pursuing your profession when you have proved that you are fully qualified for the pursuit of that profession in Denmark. The competent authority may require you to complete an aptitude test, an adaptation period or relevant, supplementary training or elements thereof in Denmark. The decision must be reasoned and specify the procedure to be followed for lodging an appeal.
- **Negative decision:** The relevant competent authority will typically refuse your application if you have applied for access to pursuing a regulated profession that you are not qualified to pursue. For example, if you are a trained engineer, but you have applied for access to pursuing the profession of lawyer; or if you are an electrician, but have applied for access to pursuing the profession of electrical contractor. Your application may also be refused if it becomes apparent that you do not meet the necessary formal requirements associated with the pursuit of the profession concerned in Denmark, e.g. if you have applied for authorisation as a real estate agent, but it turns out that you have been declared bankrupt, or that you are prohibited from the pursuit of your profession in your home country. The decision must be reasoned and specify the procedure to be followed for lodging an appeal.

Appeals

If you receive a conditional decision or a refusal, you have the right to be advised whether you can lodge an appeal with the competent authority or another administrative authority in Denmark, and if so, the time limit within which you must lodge your appeal with the proper appeals authority.

Language requirements

The language requirements may constitute a part of the assessment of your professional qualifications. If your profession is language-related (e.g. if you are an official translator, or if you want to be a language teacher in a public school), the language requirements will always be part of the assessment of your overall qualifications. If you are employed in certain other regulated professions, you may also be required to have certain language qualifications. This would typically be the case if you seek employment in the health service, where health professionals are required to be able to communicate properly with patients, relatives and staff. Another example is if you want to work as a

pilot, where it is a condition that you are able to communicate with a foreign crew in English.

It should be noted that the competent authorities do not arrange language courses or systematic language tests. The competent authorities or Danish Agency for International Education can inform you where in Denmark relevant language courses are available. If you need to learn Danish, you must contact the place of education yourself and pay the costs associated with the language lessons. If you are entitled to public grants for Danish lessons, you must contact your municipality of residence, the Danish Refugee Council or another Danish authority to which you have financial ties.

Membership of professional organisations

You are not required by law to be a member of a professional organisation. In Denmark, as in other countries, it is the task of the professional organisations to protect the interests of their members with regard to employment, remuneration, pension, health and safety at work, etc.

What do you obtain with an authorisation?

With an authorisation you gain the right to pursue your profession in Denmark. However, it is your own responsibility to find relevant employment within the profession. It should be noted that an authorisation is not the same as a residence permit in Denmark. The Danish residence and tax rules are described in further detail at the end of this Guide.

3.2. Practical matters when you want to pursue a regulated profession

- You have the right to apply for a Danish authorisation while living abroad.
- If you pursue your profession on an employed basis here in Denmark, you must have a Danish civil register number and a tax card for the disbursement of pay. Please contact the national registration office and the tax administration in your Danish municipality of residence.

Self-employed persons should also be aware of the following:

- If you want to work in a self-employed capacity, you should check the Danish tax and VAT rules. For more information, see below.
- If you want to register a company in Denmark, you can find information on the Danish Commerce and Companies Agency website: www.webreg-portal.dk.
- If you need a company authorisation, you have to contact the competent authority responsible for access to the pursuit of your regulated profession. Please note that an enterprise authorisation is not the same as your personal authorisation.

Tax rules

If you move to Denmark to work on a temporary or permanent basis, you will be fully liable to pay tax from the first day of work, regardless of whether you are working in an employed or self-employed capacity.

If you are posted temporarily in Denmark by a foreign company, you will not be liable to pay tax if your stay is of less than six months' duration.

If a company is permanently established in another country, but provides services in Denmark, it will generally not be liable to pay tax unless the company has a contract for more than 12 months. However, the company must be registered for VAT and pay VAT of its sales.

Guidelines on the Danish tax rules can be downloaded from the Danish Tax Administration website: www.skat.dk.

For more information about the tax rules concerning temporary posting in Denmark, see the Danish Ministry of Employment's website on posting in Denmark: www.posting.dk.

4. More about the EU rules on the recognition of professional qualifications

The EU rules on the recognition of professional qualifications are set out in EU Directive 2005/36/EC – also known as the Professional Recognition Directive⁶.

In Denmark, the Professional Recognition Directive applies to EU/EEA nationals and nationals of the countries with which the EU has entered into an agreement on the application of the Directive, i.e. Switzerland.

The Professional Recognition Directive applies to individuals who are fully qualified to pursue their profession in another EU/EEA country and who wish to work in an employed or self-employed capacity in Denmark within a profession that is regulated in Denmark.

The Professional Recognition Directive sets out the rules on the pursuit of a profession on a permanent basis (establishment) and on a temporary or occasional basis (services) across national borders in the EU/EEA.

4.1. Establishment

The rules on establishment consist of three different sets of rules:

- Rules on the immediate recognition of qualifications (the general rules).
- Rules on the automatic recognition of qualifications of doctors, dental practitioners, nurses, midwives, pharmacists, veterinary surgeons and architects (the sectoral rules).
- Rules on the automatic recognition on the basis of relevant professional experience.

Recognition according to the general rules (immediate recognition)

As a general rule, professional qualifications from another EU/EEA state must be approved in Denmark unless the Danish authorities find that there is a

⁶ The Professional Recognition Directive is available here: <http://register.consilium.eu.int/pdf/dk/05/st03/st03627.da05.pdf> and http://ec.europa.eu/internal_market/qualifications/future_en.htm.

substantial difference between the statutory requirements regarding professional qualifications that exist in Denmark and your professional qualifications. If this is the case, you will get the opportunity to prove, by completing an aptitude test or an adaptation period, that you have the necessary qualifications. If you are not given full access to the pursuit of your profession, the authority must therefore offer you the choice between completing an aptitude test or an adaptation period, in some cases culminating in an examination. For professions whose pursuit requires special knowledge of Danish law, the competent authority may stipulate either an adaptation period or an aptitude test. This applies e.g. to the qualification as lawyer according to the Professional Recognition Directive, to certain auditor professions, certain management positions and certain specialisation courses within the health professions.

Aptitude test

An aptitude test aims to assess your ability to pursue a particular regulated profession in Denmark. In order to permit this test to be carried out, the competent authority draws up a list of subjects which are not covered by your diploma, and which are essential in order to be able to pursue the profession in Denmark. You may be required to take the aptitude test in Danish. The competent authority can provide you with information about preparatory courses and inform you where the test can be taken and of the enrolment procedure. You must pay all costs related to the aptitude test.

Period of practical work experience/adaptation period

A period of practical work experience/adaptation period is the applicant's pursuit of his/her profession for a limited period in Denmark under the responsibility of a qualified member of that profession. The adaptation period is subject to an assessment. The competent authority determines the content and duration of the adaptation period and its assessment. Please note: It is your own responsibility to find a place where you can get practical work experience with or without pay.

Automatic recognition based on mutual EU minimum training conditions

Seven "sectoral" professions in the EU are covered by a system for the automatic recognition of professional qualifications. They are the professions of doctor, dental practitioner, nurse, midwife, veterinary surgeon, pharmacist and architect. However, the architect profession is not regulated in Denmark

and consequently an authorisation to pursue this profession in Denmark is not needed.

The sectoral professions are characterised by being subject to certain mutual EU minimum training conditions. This means that if you have completed training that entitles you to pursue one of those professions in another EU/EEA country, you are entitled to automatic recognition of your qualifications, and you automatically gain the right to pursue the profession in Denmark, regardless of whether you want to work on a temporary or occasional basis or whether you want to establish yourself permanently.

Automatic recognition under the rules on acquired rights

If you are a doctor, nurse, dental practitioner, midwife, veterinary surgeon or pharmacist, and you do not meet the above minimum conditions, you may be granted exemption from the conditions if you commenced your training within the profession before a date set out in the Professional Recognition Directive, and if you have been effectively and lawfully engaged in the activities concerned for at least three consecutive years during the five years preceding the award of the certificate.

Automatic recognition on the basis of relevant professional experience

The Danish professions covered by this form of recognition are listed in Annex 2 to this Guide. Automatic recognition applies in the below situation:

- The profession is listed in Annex IV of the Directive, and
- Pursuit of the profession is contingent upon possession of general, commercial or professional knowledge, and
- Access to the pursuit of the profession is regulated by law in the host country.

If you meet these criteria, you are entitled to automatic recognition within one of the professions set out in Annex 2, if you are able to prove to the competent authority that you are in possession of relevant professional experience from your home member state of a duration stated in articles 17-19 of the Directive. The relevant professional experience is required to have duration of three to six years, depending on whether you apply for recognition in an employed or self-employed capacity or as a manager of an undertaking. It also depends on the profession concerned.

A statement regarding the relevant professional experience must be issued by the competent authority in your home country. In Annex B of the Code of Conduct⁷ you can look up who is responsible for issuing the above statement in your home member state.

For certain persons working in a self-employed capacity, automatic recognition is also contingent upon the form of activity that is the object of the recognition not having finished more than 10 years before the date on which you submit the complete application for professional recognition.

If you are unable to document the professional experience mentioned, your application will be considered according to the general rules on immediate recognition of professional qualifications. In such case you must prove that you possess evidence of relevant formal qualifications issued in your home member state. If your profession is not regulated in your home member state, you must provide evidence that you have obtained at least two years of relevant professional experience during the previous 10 years in your home member state.

4.2. Free provision of services in Denmark

If you want to work on a **temporary or occasional** basis in Denmark based on the evidence of formal qualifications and certificates issued in your home country, you are a *"service provider"*.

As a general rule, you are entitled to provide services on a temporary or occasional basis in Denmark if you are legally established for the purpose of pursuing your regulated profession in another EU/EEA country. Unless your profession in Denmark is subject to requirements regarding so-called "prior check", you will pursue your profession with the certificates and evidence of formal qualifications issued in your member country of establishment.

If the profession is not regulated in your country of establishment, you must have worked in this profession for at least two years during the previous 10 years in that country in order to benefit from this arrangement. Declaration is required to be made in advance with regard to some of the regulated professions in Denmark. With regard to foreign professional qualifications in

⁷ See European Commissions website:
http://ec.europa.eu/internal_market/qualifications/future_en.htm#docs

professions that are deemed to have public health or safety implications, a prior check requirement has also been introduced.

Declaration to be made in advance

With regard to certain professions you are required to notify the relevant Danish competent authority in advance of your intention to provide the service before providing the service for the first time. In such case you must submit a written declaration. You will also often be required to submit copies of the relevant documents to prove that you are fully qualified and that you are entitled to pursue the profession in your home country. In this connection you may be requested to submit the documents mentioned on page 14 of this Guide.

Prior check

If the review of your documents shows that there are substantial differences between your qualifications and the Danish statutory requirements relating to the pursuit of the profession, the competent authority may request that you take an aptitude test. In Annex 1 you can look up whether your profession is subject to a prior check.

There are also cases in which a prior check is not possible:

- Within the sectoral professions as they are comprised by the rules of the Professional Recognition Directive concerning automatic recognition.
- Professions comprised by the rules concerning automatic recognition based on relevant professional experience.

Time limits for prior check

If the competent authority has not notified you within one month of receipt of your documents that your qualifications must be checked, you may commence work.

If you are notified that you must take an aptitude test, the competent authority must inform you of the test within one month of the competent authority notifying you that your qualifications must be checked.

In case of problems that may delay the decision, the time limit may be extended by one month.

In any case, you must be able to first provide the service within three months of the competent authority receiving all your relevant documents.

Your duties to service recipients

Legislation relating to your profession stipulates whether you must furnish the service recipient with the following information at the service recipient's request:

- if you are registered in a commercial register or similar public register, the name of the register and your registration number or equivalent means of identification contained in that register;
- the name and address of the competent authority;
- the name of any professional association or similar body with which you are registered;
- your professional title or, where no such title exists, your formal qualification and the member state in which it was awarded;
- details of any insurance cover or other means of personal or collective protection with regard to professional liability.

If you are unsure whether this duty applies to you, you can contact the competent authority.

Importance of relevant professional experience

Your relevant professional experience may compensate for some or all substantial differences between your formal qualifications and the Danish requirements applying to the pursuit of the profession. It is therefore important that you submit the relevant evidence of any professional experience that you may have together with your application for recognition of your professional qualifications to enable the competent authority to take account of your professional experience when considering your application. If your profession is not regulated in your home country, you must prove that you have two years of professional experience during the previous 10 years in order for your application to be considered under the rules of the Directive.

Special attestation of relevant professional experience must be issued in three cases:

- If you have evidence of formal qualifications from a non-EU/EEA country, which is recognised in another EU/EEA country and you need to prove that you have three years of professional experience from that EU/EEA country in order for your qualifications to be approved. You obtain the evidence of

formal qualifications in the country where you gained the recognition and professional experience.

- If you are entitled to automatic recognition on the basis of relevant professional experience (Articles 16 to 19 of the Professional Recognition Directive – see Annex 2), you can ask the contact point in your home country where you can obtain such attestation. Danish professionals who want to apply for recognition in other EU/EEA countries on this basis can obtain such attestation from the authorities and organisations listed in Guide no. 56 of 18 March 1994 on the issuance of declarations:
www.retsinformation.dk/Forms/R0710.aspx?id=66630.
- If you are entitled to automatic recognition based on acquired rights applying to sectoral professions, you can inquire in your home country where you may obtain such attestation.

5. Right of establishment according to Nordic agreements

If you are a national of a Nordic country (Denmark, Finland, Iceland, Norway or Sweden), the EU rules also apply to you. However, some supplementary Nordic agreements have been concluded, which apply to Nordic nationals who are trained in certain healthcare or teaching professions in one of the Nordic countries.

Under these agreements, Nordic nationals have access to the entire Nordic labour market in the sector concerned, and in principle they are guaranteed automatic recognition of their professional qualifications in that sector.

The professions covered are listed in Annex 4 to this Guide.

Annex 1: Guiding list of regulated professions in Denmark and procedure for the provision of services

It should be noted that the rules on the provision of services apply only to EU/EEA citizens.

The below list is a guiding list of regulated professions in Denmark as at March 2009. If you are an EU/EEA citizen, you can also see whether you are obliged to make a declaration to the competent authority in connection with temporary work in Denmark; whether the competent authority requires you to present documents in connection with the declaration; and whether it will carry out a prior check of your qualifications. New regulated professions are added on an ongoing basis, and other professions lose their status as regulated. We therefore recommend that you visit <http://en.iu.dk/recognition/regulated-professions> for an updated list of regulated professions in Denmark.

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Danish Working Environment Authority	Work with asphalt materials			
Danish Working Environment Authority	Work with epoxy and isocyanates			
Danish Working Environment	Work with styrene (polyester)			

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Authority	casting)			
Danish Working Environment Authority	Work at natural gas plants			
Danish Working Environment Authority	Asbestos removal	X	X	X
Danish Working Environment Authority	Lift inspection	X	X	X
Danish Working Environment Authority	Operator of fork lift stacker – Certificate A	X	X	X
Danish Working Environment Authority	Fork-lift truck driver – Certificate B	X	X	X
Danish Working Environment Authority	Boiler Attendant Certificate	X	X	X
Danish Working Environment Authority	Building Site Coordinator			
Danish Working Environment Authority	Crane Driver Certificate	X	X	X
Danish Working Environment Authority	Refrigeration Engineer, inspection of cooling systems	X	X	X
Danish Working Environment Authority	Scaffold Erector	X	X	X

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Environment Authority				
Danish Working Environment Authority	Welder – stainless steel welding	X	X	X
Danish Working Environment Authority	Operator of telescope loader	X	X	
Danish Emergency Management Agency	Fire Fighter	X	X	X
Danish Emergency Management Agency	Fire Safety Inspector	X	X	X
Danish Emergency Management Agency	Team Leader in emergency services	X	X	X
Danish Emergency Management Agency	On-site Commander in emergency services	X	X	X
Agency for Spatial and Environmental Planning	Well Borer			
Agency for Spatial and Environmental Planning	Sewage Treatment Plant Manager			
Agency for Spatial and Environmental Planning	Certified Rat Controller			

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Agency for Spatial and Environmental Planning	Noise measurements and calculations			
Danish Agency for International Education	Teacher in the Danish Folkeskole (primary and lower secondary school teacher)			
Danish Agency for International Education	Upper secondary school teacher (gymnasium)			
Danish Agency for International Education	Teacher of adult upper secondary courses (studenterkursus)			
Danish Agency for International Education	Teacher in HHX and HTX (technical and commercial upper secondary education)			
Danish Energy Agency	Energy Consultant	X	X	
Danish Energy Agency	Technical Expert for inspection of boilers	X	X	
Danish Energy Agency	Basic safety training for all employees on offshore installations, etc.			
Danish Energy Agency	Responsible for boring operations on offshore installations, etc.			
Danish Energy	Fire Fighter on			

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Agency	offshore installations, etc.			
Danish Energy Agency	Fire Fighting Leader on offshore installations, etc.			
Danish Energy Agency	First Aider on offshore installations, etc.			
Danish Energy Agency	Helipad Leader on offshore installations, etc.			
Danish Energy Agency	Operator Representative on offshore installations, etc.			
Danish Energy Agency	Lifeboat Operator, etc. on offshore installations, etc.			
Danish Energy Agency	Offshore Medic			
Danish Energy Agency	Work as crane driver on offshore installations, etc.			
Danish Energy Agency	Work as fork-lift truck driver and operator of fork-lift stacker on offshore installations, etc.			
Danish Energy Agency	Work with biological agents on offshore installations			
Danish Energy Agency	Supervisor of work with epoxy and isocyanates			

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
	on offshore installations, etc.			
Danish Energy Agency	Work with asbestos on offshore installations			
Danish Energy Agency	Work as a electrical contractor on offshore installations, etc.			
Danish Energy Agency	Work with welding on offshore installations			
Danish Energy Agency	Work with styrene on offshore installations			
Danish Energy Agency	Instructor in safety and health work on offshore installations, etc..			
Danish Energy Agency	Work with scaffold erection on offshore installations			
Danish Enterprise and Construction Authority	Stress Analyst (engineer specially trained in statics)	X	X	X
Danish Enterprise and Construction Authority	Real Estate Agent	X	X	
Danish Enterprise and Construction Authority	Chimney Sweeper	X	X	

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Danish Commerce and Companies Agency	Average Adjuster	X	X	
Danish Commerce and Companies Agency	Registered Public Accountant	X	X	
Danish Commerce and Companies Agency	State-authorized Public Accountant	X	X	
Danish Commerce and Companies Agency	Translator and Interpreter	X	X	
Danish FSA	Actuary			
Danish FSA	Insurance Broker	X		
Danish Veterinary and Food Administration	Veterinary Surgeon	X	X	
Danish Veterinary and Food Administration	Horse Inseminator	X	X	
Danish Veterinary and Food Administration	Cattle Inseminator	X	X	
Danish Veterinary and Food Administration	Raising of certain animals (deer, ostrich and fox farming)	X	X	
Danish Veterinary and Food Administration	Fur Animal Inseminator	X	X	

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Danish Veterinary and Food Administration	Pig Inseminator	X	X	
Danish Veterinary and Food Administration	Training in food hygiene	X	X	X
Danish Veterinary and Food Administration	Veterinary Technician	X		
Ministry of Justice, Civil and Police Department	Lawyer			
Ministry of Justice	Building Expert	X	X	X
National Survey and Cadastre	Land Surveyor	X	X	
Danish Pilotage Authority	Pilot	X	X	
Danish Medicines Agency	Pharmacist	X	X	
Danish Medicines Agency	Pharmaconomist	X	X	X
Environmental Protection Agency	Employment at waste disposal sites	X	X	X
Environmental Protection Agency	Work at plants with ozone layer depleting substances			
Environmental Protection	Commercial use of restricted	X	X	X

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Agency	chemical agents for protecting, controlling and managing plant growth			
Ministry for Refugee, Immigration and Integration Affairs	Teacher of Danish for adult foreigners			
Danish Plant Directorate	Cultivation of genetically modified crops	X	X	
Danish Supervisory Board of Psychological Practice	Authorised Psychologist	X	X	
Danish Supervisory Board of Psychological Practice	Psychologist – protected title	X	X	
Danish National Police	Doorman employed by licensed establishment	X	X	X
Danish National Police	Driving Instructor	X	X	X
Danish National Police	Security Guard	X	X	X
Danish Safety Technology Authority	Electrical Contractor	X	X	X
Danish Safety Technology Authority	Certified Pyrotechnician	X	X	X
Danish Safety Technology	Sewerage	X	X	X

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Authority	Contractor			
Danish Safety Technology Authority	Gas, Plumbing and Sanitation Fitter	X	X	X
Danish National Board of Health	Paramedic Assistant	X	X	X
Danish National Board of Health	Paramedic	X	X	X
Danish National Board of Health	Paramedic with special competence	X	X	X
Danish National Board of Health	Prosthetist and Orthotist	X	X	X
Danish National Board of Health	Medical Laboratory Technologist	X	X	X
Danish National Board of Health	Occupational Therapist	X	X	X
Danish National Board of Health	Chiropodist	X	X	X
Danish National Board of Health	Physiotherapist	X	X	X
Danish National Board of Health	Midwife	X	X	
Danish National Board of Health	Chiropractor	X	X	X
Danish National Board of Health	Clinical Dietician	X	X	X

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Danish National Board of Health	Clinical Dental Technician	X	X	X
Danish National Board of Health	Contact Lens Optometrist	X	X	X
Danish National Board of Health	Physician (Medical Doctor)	X	X	
Danish National Board of Health	Optometrist	X	X	X
Danish National Board of Health	Radiographer	X	X	X
Danish National Board of Health	Social and Healthcare Assistant	X	X	X
Danish National Board of Health	Medical Specialist	X	X	
Danish National Board of Health	Dental Specialist	X	X	
Danish National Board of Health	Nurse	X	X	
Danish National Board of Health	Dental Surgeon (Dentist)	X	X	
Danish National Board of Health	Dental Hygienist	X	X	X
Danish Maritime Authority	Commercial Diver			
Danish Maritime	Fisherman			

Competent authority	Regulated profession	Requires declaration (marked with X) prior to the provision of services (applies only to EU/EEA citizens)	Requires documents (marked with X) in connection with declaration in advance (applies only to EU/EEA citizens)	Requires prior check of qualifications (marked with X) prior to the provision of services (applies only to EU/EEA citizens)
Authority				
Danish Maritime Authority	Master of a fishing vessel			
Danish Maritime Authority	Chief Engineer (fishing fleet)			
Danish Maritime Authority	Marine Engineer (fishing fleet)			
Danish Maritime Authority	First Officer (fishing fleet)			
Danish Maritime Authority	Sailor (merchant marine?? and fishing fleet)			
Danish Maritime Authority	Shipmaster (fishing fleet)			
Danish Maritime Authority	Ship's Cook (merchant marine and fishing fleet)			
Danish Maritime Authority	Mate (fishing fleet)			
Danish Maritime Authority	Other occupations where the Danish Maritime Authority requires completion of a safety course of about 3 days' duration			

Annex 2: List of professions comprised by the EU rules concerning automatic recognition based on relevant professional experience

Professions that are comprised by the EU/EEA systems for automatic recognition based on relevant professional experience, cf. Articles 16 to 19 of the Professional Recognition Directive.

Profession	Competent authority
Raising of certain animals; deer, ostrich and fox farming	Danish Veterinary and Food Administration
Electrical contractor	Danish Safety Technology Authority
Gas, Plumbing and Sanitation Fitter	Danish Safety Technology Authority
Sewerage Contractor	Danish Safety Technology Authority

In order to benefit from automatic recognition according to the rules on recognition of professional experience, you must have pursued one of the four above professions at least:

- 1) for six consecutive years on a self-employed basis or as a manager of an undertaking, where the activity must not have finished more than 10 years before the date on which you submit the complete application to the competent authority; *or*
- 2) for three consecutive years on a self-employed basis or as a manager of an undertaking, where you can prove that you have received previous training of at least three years for the activity in question, evidenced by a certificate recognised by the member state or judged by a competent professional body to be fully valid; *or*

3) for four consecutive years on a self-employed basis or as a manager of an undertaking, where you can prove that you have received previous training of at least two years for the activity in question, attested by a certificate recognised by the member state or judged by a competent professional body to be fully valid; *or*

4) for three consecutive years on a self-employed basis, if you can prove that you have pursued the activity in question on an employed basis for at least five years, where the activity must not have finished more than 10 years before the date on which you submit the complete application to the competent authority; *or*

5) for five consecutive years in an executive position, of which at least three years involved technical duties and responsibility for at least one department of the company, if you can prove that you have received, for the activity in question, previous training of at least three years' duration, as attested by a certificate recognised by the member state or judged by a competent professional body to be fully valid.

Annex 3: List of regulated education and training referred to in Article 13(2) of the Professional Recognition Directive

In the United Kingdom:

Regulated courses leading to qualifications accredited as National Vocational Qualifications (NVQs) or, in Scotland, accredited as Scottish Vocational Qualifications, at levels 3 and 4 of the United Kingdom National Framework of Vocational Qualifications.

These levels are defined as follows:

- Level 3: competence in a broad range of varied work activities performed in a wide variety of contexts and most of which are complex and non-routine. There is considerable responsibility and autonomy, and control or guidance of others is often required.
- Level 4: competence in a broad range of complex, technical or professional work activities performed in a wide variety of contexts and with a substantial degree of personal responsibility and autonomy. Responsibility for the work of others and the allocation of resources is often present.

In Germany:

The following regulated courses:

- Regulated courses preparatory to the pursuit of the professions of technical assistant ("technische(r) Assistent(in)"), commercial assistant ("kaufmännische(r) Assistent(in)") social professions ("soziale Berufe") and the profession of state-certified respiration and elocution instructor ("staatlich geprüfte(r) Atem-, Sprech- und Stimmlehrer(in)"), of a total duration of at least 13 years, which require successful completion of the secondary course of education ("mittlerer Bildungsabschluss") and which comprise:

- 1) at least three years of vocational training⁸ ("Fachschule"), culminating in an examination and, where applicable, supplemented by a one- or two-year specialisation course also culminating in an examination; or
 - 2) at least two and a half years at a specialised school ("Fachschule") culminating in an examination and supplemented by work experience of a duration of not less than six months or a traineeship of not less than six months in an approved establishment; or
 - 3) at least two years at a specialised school ("Fachschule") culminating in an examination and supplemented by work experience of a duration of not less than one year or a traineeship of not less than one year in an approved establishment.
- Regulated courses for the professions of state-certified ("staatlich geprüfte(r)") technician ("Techniker(in)"), business economist ("Betriebswirt(in)"), designer ("Gestalter(in)") and family assistant ("Familienpfleger(in)"), of a total duration of not less than 16 years, a prerequisite of which is successful completion of compulsory schooling or equivalent education and training (of a duration of not less than nine years) and successful completion of a course at a trade school ("Berufsschule") of a duration of not less than three years and comprising, upon completion of at least two years of work experience, full-time education and training of a duration of not less than two years or part-time education and training of equivalent duration.
 - Regulated courses and regulated in-service training, of a total duration of not less than 15 years, a prerequisite of which is, generally speaking, successful completion of compulsory schooling (of a duration of not less than nine years) and of vocational training (normally three years) and which generally comprises a training course which is either concurrent with the work experience (at least 1,000 hours) or is attended on a full-time basis (at least one year). The German authorities shall send to the Commission and

⁸ The minimum duration may be reduced from three to two years if the person concerned has the qualification required to enter university (Abitur), i.e. 13 years of prior education and training, or the qualification needed to enter a Fachhochschule (Fachhochschulreife), i.e. 12 years of prior education and training.

to the other member states a list of the training courses covered by this Annex.

In the Netherlands:

- Regulated training courses of a total duration of not less than 15 years, a prerequisite of which is successful completion of eight years of primary education plus four years of either intermediate general secondary education (MAVO) or preparatory vocational education (VBO) or general secondary education of a higher level, and which require the completion of a three- or four-year course at a college for intermediate vocational training (MBO), culminating in an examination.
- Regulated training courses of a total duration of not less than 16 years, a prerequisite of which is successful completion of eight years of primary education plus at least four years of preparatory vocational education (VBO) or a higher level of general secondary education, which require the completion of at least four years of vocational training in the apprenticeship system, comprising at least one day of theoretical instruction at a college each week and on the other days practical training in a practical training centre or in a firm, and culminating in an examination.

The Dutch authorities shall send to the Commission and to the other member states a list of the training courses covered by this Annex.

In Austria:

- Courses at higher vocational schools ("Berufsbildende Höhere Schulen") and higher education establishments for agriculture and forestry ("Höhere Land- und Forstwirtschaftliche Lehranstalten"), including special types ("einschließlich der Sonderformen"), the structure and level of which are determined by law, regulations and administrative provisions. These courses have a total length of not less than 13 years and comprise five years of vocational training, which culminate in a final examination, the passing of which is a proof of professional competence.

Courses at master schools ("Meisterschulen"), master classes ("Meisterklassen"), industrial master schools ("Werkmeisterschulen") or building craftsmen schools ("Bauhandwerkerschulen"), the structure and level of which are determined by law, regulations and administrative provisions.

These courses have a total length of not less than 13 years, comprising nine years of compulsory education, followed by either at least three years of vocational training at a specialised school or at least three years of training in a firm and in parallel at a vocational training school ("Berufsschule"), both of which culminate in an examination, and are supplemented by successful completion of at least a one-year training course at a master school ("Meisterschule"), master classes ("Meisterklassen"), industrial master school ("Werkmeisterschule") or a building craftsmen school ("Bauhandwerkerschule"). In most cases the total duration is at least 15 years, comprising periods of work experience, which either precede the training courses at these establishments or are accompanied by part-time courses (at least 960 hours). The Austrian authorities shall send to the Commission and to the other member states a list of the training courses covered by this Annex.

Annex 4. List of professions covered by the Nordic agreements

The educational sector

Specialist teachers, teachers of practical/aesthetic subjects and special education teachers in municipal primary and lower secondary schools and specialist teachers and teachers of practical/aesthetic subjects in upper secondary schools and vocational colleges.

The national health and veterinary services

The professions in the national health and veterinary services comprised appear from the table below.

Further information

You can read more about the Nordic agreements on these websites:

- <http://www.norden.org/da/samarbejdsomrader/arbejdsliv/aftaler>

Staff group	Denmark	Finland	Iceland	Norway	Sweden
1. Physicians (Medical Doctors)	X	X	X	X	X
2. Dental surgeons (Dentists)	X	X	X	X	X
3. Nurses	X	X	X	X	X
4. Head dispensers	X	X	X	X	X
5. Physiotherapists	X	X	X	X	X
6. Occupational therapists	X	X	X	X	-
7. Midwives	X	X	X	X	X
8. Visiting nurses	X	X	*	X	X
9. Optometrists	-	X	X	X	X
10. Psychologists (protected title and authorisation)	X	-	X	X	X
11. Dispensers	*	X	X	X	X
12. Radiographers	-	X	X	X	-
13. Carers	-	X	*	X	-
14. Dental hygienists	X	X	X	X	X
15. Dental nurses	-	X	X	-	X

Staff group	Denmark	Finland	Iceland	Norway	Sweden
16. Dental lab. technicians	-	X	-	X	X
17. Assistant nurses	-	X	X	X	-
18. Veterinary surgeons	X	X	X	X	X
19. Chiropractors	X	-	X	X	X

Annex 5: Glossary

Recognition: A "translation" of your professional qualifications.

Automatic recognition: Recognition of your qualifications on the basis of you having obtained professional qualifications in another EU/EEA country that are recognised across national borders in the EU/EEA based on evidence of formal qualifications rather than an assessment of your qualifications. This is possible, e.g. when you meet the mutual EU/EEA minimum training conditions. Automatic recognition currently applies to the professions of doctor, nurse, dental practitioner, pharmacist, veterinary surgeon, midwife and architect. It should be noted, however, that the architect profession is not regulated in Denmark, so you do not need an authorisation to work as an architect in Denmark. Automatic recognition also applies to certain forms of activity where access to the profession is granted on the basis of the duration of the relevant professional experience.

Authorisation: A "permit" to seek employment within a regulated profession. An authorisation does not guarantee employment, but you will be permitted to pursue the profession.

Aptitude test: A theoretical and/or practical test assessing your ability to pursue your regulated profession in Denmark. The test is determined by the competent authority and typically held by a relevant educational establishment.

Professional experience: Periods during which you have actually pursued your profession.

Professional qualifications: Qualifications attested by evidence of formal qualifications, an attestation of competence and/or professional experience.

Establishment: If you want to pursue your regulated profession permanently in another EU/EEA country.

EU/EEA nationals: Citizens from Austria, Belgium, Bulgaria, Cyprus (the Greek-Cypriot region), the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway,

Poland, Portugal, Rumania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom.

Home country: The country in which you are fully qualified to pursue your profession. It is not necessarily your country of residence or origin.

Competent authority: Any authority administering the access to the pursuit of a regulated profession.

Regulated profession: Any profession the pursuit of which requires an authorisation.

Regulated education and training: Any training which is specifically geared to the pursuit of a given profession and which comprises a course or courses complemented,?, by professional training, or probationary or professional practice.

Adaptation period: A period during which the applicant pursues his/her regulated profession under the responsibility of a qualified member of that profession, such period possibly being accompanied by further training. The period of supervised practice shall be subject to an assessment. The detailed rules governing the adaptation period and its assessment shall be laid down by the competent authority in the host member state. The status enjoyed in the host member state in the matter of e.g. rights, obligations, benefits, allowances and remuneration must be established by the competent authority.

Services: If you want to pursue your regulated profession on a temporary or occasional basis in another EU/EEA country.

Evidence of formal qualifications: Diplomas, certificates or other evidence certifying successful completion of professional training.

Pursuit of a profession: Work in a given profession.

Host country: The country in which you want to be granted access to the pursuit of your profession.

Annex 6: Useful links

Code of Conduct

http://ec.europa.eu/internal_market/qualifications/docs/future/cocon_en.pdf

Official translators in Denmark

www.publi-com.dk

Executive Order No. 1174 of 10 October 2007 on the pursuit of certain professions in Denmark

<https://www.retsinformation.dk/Forms/R0710.aspx?id=25522>

The Citizens Signpost Service

http://ec.europa.eu/citizensrights/front_end/index_da.htm

Your Europe, your business opportunity

http://ec.europa.eu/youreurope/business/index_da.htm

EU Directive 2005/36/EC

<http://register.consilium.eu.int/pdf/dk/05/st03/st03627.da05.pdf>

http://ec.europa.eu/internal_market/qualifications/future_en.htm

Looking for a job – EURES

http://www.eures.dk/mod_inc/?P=itemmodule&kind=front

EU contact points for Directive 2005/36/EC

http://ec.europa.eu/internal_market/qualifications/docs/contact-points/info-points_en.pdf

Danish Act No. 334 of 20 March 2007 on access to the pursuit of certain professions in Denmark

<https://www.retsinformation.dk/Forms/R0710.aspx?id=25315>

Nordic agreements

<http://www.norden.org/da/samarbejdsomrader/arbejdsliv/aftaler>

Point of Single Contact

<http://www.virk.dk/English/businessindenmark>

Registration of a company in Denmark

www.webreg-portal.dk/

Tax and VAT in Denmark

www.skat.dk

SOLVIT

www.ebst.dk/solvit

Posting in Denmark

www.posting.dk

Guide No 56 of 18 March 1994 on the issuance of declarations

<https://www.retsinformation.dk/Forms/R0710.aspx?id=66630>

Annex 7: Who can submit application for authorisation in electronic form to the Point of Single Contact

You can submit application for authorisation and all your documents in electronic form to the Point of Single Contact⁹, if your profession is listed in this Annex, and if your application is to be decided in accordance to EU rules (see Chapter 2 and 4 in the Guide):

1. Lawyer
2. Well Borer
3. Building expert
4. Average Adjuster
5. Veterinary Surgeon
6. Real Estate Agent
7. Certified Electrician
8. Energy Consultant
9. Control og Boilers
10. Commercial Diver
11. Other occupations where the Danish Maritime Authority requires completion of a safety course of about 3 days
12. Commercial use of restricted chemical agents for protecting, controlling and managing plant growth
13. Certified Pyrotechnician
14. Gas, Plumbing and Sanitation Fitter
15. Inseminator (cattle, horse, pig etc.)
16. Boiler Attendant
17. Sewerage Contractor
18. Driving Instructor
19. Land Surveyor
20. Pilot (maritime)
21. Registered Public Accountant
22. Certified Rat Controller
23. Chimney Sweeper
24. Stress Analyst (engineer specially trained in statics)
25. State-Authorised Public Accountant
26. Noise measurements and calculations
27. Translator and Interpreter
28. Veterinary Technician
29. Horse Inseminator
30. Cattle Inseminator
31. Fur Animal Inseminator

⁹ Point of Single Contact: <http://www.virk.dk/English/businessindenmark>